



CALIBRATION REQUEST FORM

This form must be completed before the commencement of any calibration work.

Failure to complete this form will delay calibration.

CUSTOMER DETAILS

Company:	
Contact Name:	
Address:	
ABN:	
Email Address:	
Contact Phone Number:	
NWI Account Customer:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Purchase Order Number:	N/A
Will the report go to the customer details above? If no, please specify	Yes <input type="checkbox"/> No <input type="checkbox"/>

CALIBRATION DETAILS

Instrument Type: (Make/Model)		Quantity:	
Specific Test Points: (If required)			
Serial # / Asset # (If Known)			
Calibration Type	NATA/ ISO 17025 <input type="checkbox"/> Standard Traceable / Unendorsed <input type="checkbox"/> REG13 <input type="checkbox"/> Trade Verification <input type="checkbox"/> Not Specified <input type="checkbox"/>		
Conformance Testing (If Applicable) (See Additional details below)	Not Required <input type="checkbox"/> Manufactures Specifications <input type="checkbox"/> Relevant Standard (Please Specify) <input type="checkbox"/> Other <input type="checkbox"/> Please Specify: (If not specified, conformance will not be stated on the report.)		
Calibration Report Type	PDF Digital Report (Emailed) (Default) <input type="checkbox"/> Hard Copy (\$5 Charge Applies) <input type="checkbox"/>		
Email of Recipient:	Same as Above: <input type="checkbox"/> Email:		
Re-Calibration Period	All Calibration intervals will be 12 months unless specified below. 12 months <input type="checkbox"/> 2 years <input type="checkbox"/> 3 years <input type="checkbox"/> Other <input type="checkbox"/> Please Specify:		

RETURN DELIVERY DETAILS

All instruments calibrated in our Laboratory's will be returned at a cost to the customer, at a minimum fee of \$30 + GST unless prior arrangement has been made.

Some larger items may incur additional freight costs, of which the customer will be informed.



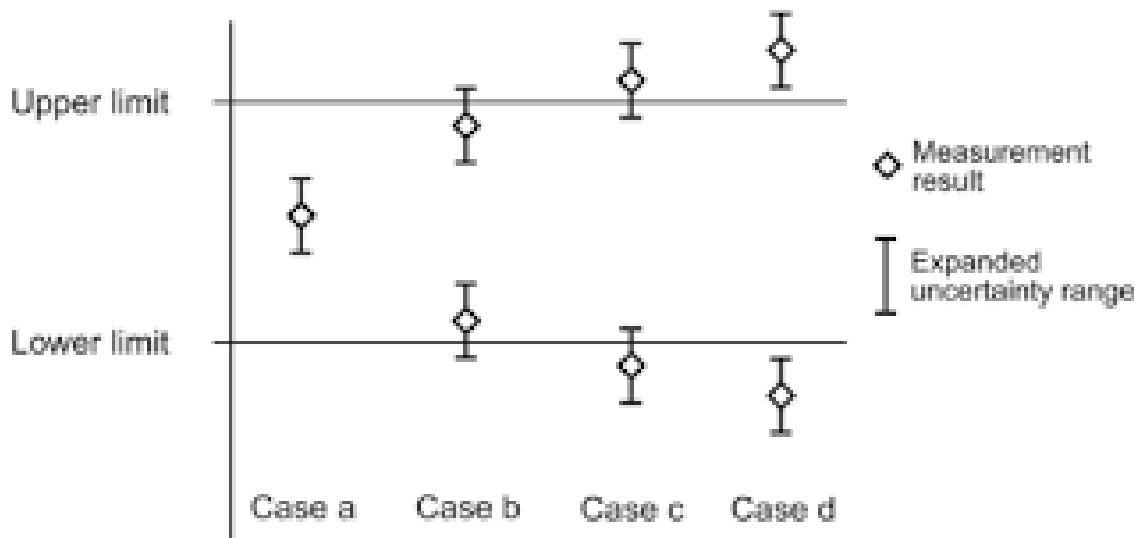
Alternative Delivery method:	Pickup <input type="checkbox"/> Your Courier Service <input type="checkbox"/>
Courier Company:	
Account Number:	
Con-Note Details:	

ADDITIONAL DETAILS

Conformance Decision Rule:

Where the uncertainty of measurement makes compliance indeterminate, four 'cases', as represented in Figure 1 below describe the possible measurement outcomes, in relation to the upper specification limit that may exist. Similar treatment is applied to the lower specification limit. With reference to these cases, the following Indeterminate Decision Rules (IDR) will be applied:

- Case a:** Where the specification limit of the instrument is not breached by the measurement result plus the expanded uncertainty, a statement of compliance can be reported.
- Case b:** Where the measurement result plus the expanded uncertainty overlaps the specification limit of the instrument a statement of compliance can be reported.
- Case c:** Where the measurement result minus the expanded uncertainty overlaps the specification limit, a statement of non-conformance must be reported.
- Case d:** Where the specification limit is exceeded by the measurement result minus the expanded uncertainty, a statement of non-conformance must be reported.



ACCEPTANCE

Signature: _____

Date: _____